

Darby Creek PTO Meeting Minutes

Name of Organization: Darby Creek PTO

Meeting Location: Darby Creek Elementary Media Center

Date and Time: September 09, 2013 7:00-8:21 pm

Number Present: Exec Members 4 Teachers 5 Parents 16 Guests 0 Total 25

Attendance: Carrie Drovdlc, Lisa Osbourne, Veronica Ridenour, Cindy Teske, Michelle Woodham, Amy Wilson, Donna Bradley, Susie Scott, Beti Boskovska, Mari Martin, Melanie Ault, Sid Bhayani, Susan Ehret, Anne Pforsich, Megan Troyer, Jodi Rice, Anndrea Slominski, Laura Dever, Lara Maleh, Linda Ulrey, Kara Russo, Debbie Coram, Anita Sluzele, Jeff Decker, Jennifer Hemstreet.

Meeting called to order at 7:08 pm by Carrie Drovdlc.

Introductions & Announcements:

- PTO executive team introductions. New positions include: Carrie Drovdlc (PTO president), Lisa Osbourne (treasurer), and Michelle Woodham (secretary).
- PTO has a new website (www.darbycreekpto.com), facebook page, and Mrs. Teske has a Darby Creek twitter account @DarbyCreekElem. Parents and teachers encouraged to become active with these opportunities. These sources/sites will be used ongoing for PTO communication.

Treasurer's Report:

Lisa reported:

- August 2013 PTO checking and savings account details. Total PTO balance as of 8/31/2013 is \$26,675.65.
- Reviewed PTO income and expenses report as of 8/31/2013 and
- Field trip/enrichment budget. This is the single largest budgeted expense for the year totaling \$13,168.50 (\$17.85 per student).

Motion to approve the report was made by Kara Russo, seconded by Veronica Ridenour. Report approved.

Budget:

Lisa presented the Darby Creek PTO Budget for 2013-2014 and reviewed each line item included in the budget.

Note: the technology section is currently listed at a zero budget and will be updated once funds have been calculated from the annual Walk-a-thon. Technology portion of budget will be voted on at that time.

Motion to approve the budget was made by Kara Russo, seconded by Anita Sluzele. Additionally, individual votes were completed and budget was approved unanimously by 23 votes.

Principal's Report:

- First day of school dance party was a success
- Late start on September 25th
- Crossing Guard position open, currently staffed by parent volunteers

Secretary's Report: May 13, 2013 minutes were passed out for review. There was a question from Veronica Ridenour about the previous treasurer's report that had been approved with the exception of the Walk-a-thon line item due to an apparent error in that line item (the treasurer at the time, Sandra Simpson, was not present at the last meeting to address it). Carrie Drovdlc indicated that she spoke to Ms. Simpson about this and was told it was a typographical error that was corrected. Motion to approve the minutes was made by Linda Ulrey, seconded by Veronica Ridenour. Report approved.

Teacher's Report - 3rd Grade Teachers

- This is the 2nd year of the loop (2nd → 3rd grade and 4th → 5th grade)
- Field trip to Ohio Taverns
- Learned about rocks in 2nd grade and will focus on natural resources in 3rd grade
- Forms of writing –
 - Informational, opinion, non-fiction. Students state their opinion, state reason & supporting evidence. Example: all year long school year vs. 9-month school year.

- Example: single vs. mixed gender schools. Students discuss and write opinions with reasons to support their opinions.

ISPTO:

Debbie Coram reported:

- Deadline to submit box tops is November 1st.
- Darby Creek made \$1900 last year in box tops
- Bonus box tops have expiration dates and must be turned in prior to that date. Other box tops do not have expiration dates.
- Box tops should be turned in in collections of 50. Debbie will send Mrs. Teske details of collection request and Mrs. Teske will send a note out to all families regarding box tops.
- Box tops may be turned into the office by parents or kids. A suggestion was made to have kids from younger classes walk around to collect box tops from all classrooms and take to office.
- Next ISPTO meeting is September 17th at 6:30 pm. Debbie Coram and Brad Ridenour are the ISPTO representatives from Darby Creek Elementary.

New Business

- Upcoming events
 - October 2 – Wellness: Walking Wednesday – Kids are encouraged to walk to school that day. Parents will be located at specific checkpoints along the walk.
 - October 2 – Walk-a-thon kick off – pledge sheets will be sent home. The goal is \$50 per family. Prizes will be offered.
- Spirit Night Chair – Linda Ulrey is the new spirit night chair.
- PTO Vice President – Carrie has appointed Veronica Ridenour as the Vice President of the Darby Creek PTO for the 2013-2014 school year. Individual votes were completed and appointment was approved unanimously by 24 votes.
- PTO Volunteer Spotlight – Nomination forms were distributed. This is a new process by which PTO members can nominate volunteers who have done a great job. All volunteers will be contacted and 1 will be selected as the “volunteer of the month”. Carrie requested help with gathering nominations, contacting winner for a telephone interview, and writing a summary about the volunteer. Recommendation was made to involve the 5th grade classes in the phone interview and writing component.
- Recognition of Committee Chairs and Co-Chairs – Carrie recognized the following individuals for their contributions to Darby Creek PTO:

| Committee | Chair / Co-Chair |
|-------------------------|-------------------------------------|
| Activities Board | Lauri Dever |
| Art | Becky Kelley |
| Box Tops | Debie Coram |
| Directory | Sam Brill |
| Family Fun Nights | Nikki Mazon |
| Spirit Nights | Linda Ulrey |
| Hospitality | Phuong Hoang/Michelle Woodham |
| Market Day Grocery | Anita Sluzele, , Heather VanVoorhis |
| Nominating | Brandy Alford |
| Room Parent Coordinator | Diane Spohn |
| School Sign | Veronica Ridenour |
| School Supply | Jennifer Hemstreet |
| Spirit Wear | Michael Crace |
| Walk-a-thon | Carrie Drovdlc |
| Walking Wednesdays | Sam Brill |
| Wellness/Food Sampling | Jody Morgan/ Amy Apel |
| Winter wonderland | Lara Maleh/ Amy Hile |
| ISPTO | Debbie Coram/ Brad Ridonour |
| Tech/Social Media | Kimber Whanger |

Committee volunteer pictures were taken and will be posted on the Darby Creek PTO website.

- Next meeting – The next meeting is scheduled for Monday, October 14th. The November 11th PTO meeting is also the date of the November Spirit Night at Beef O’Brady’s. In an attempt to increase parent participation at PTO meetings, the option of having that meeting at Beef O’Brady’s was brought up for feedback. No

feedback provided at the meeting. PTO members encouraged to send feedback to Carrie or darbycreekpto@gmail.com

Open Forum:

- Child Care – will be available at each PTO meeting.
- New gym teacher – Mr. Decker was introduced.
- Warrior Dash – Mr. Decker discussed the upcoming event titled “Warrior Dash” on Saturday, November 2nd. This will be an obstacle course for Darby Creek & Alton Darby students and families. Admission will be 1 can of food to be donated. More information will be posted on Darby Creek website. A meeting has been scheduled for 9/23 to discuss details, funding, and finalize plans.
- Archery – 5th graders will work on archery in gym this year.

Next meeting will be October 14, 2013 at 7pm in the media center.

Motion to adjourn the meeting was made by Veronica Ridenour, seconded by Anndrea Slominski.
Meeting Adjourned at 8:21 PM.