

Darby Creek PTO Meeting Minutes

Name of Organization: Darby Creek PTO

Meeting Location: Darby Creek Elementary Media Center

Date and Time: November 11, 2013 7:00-8:24 pm

Number Present: Exec Members 5 Teachers 3 Parents 11 Guests 0 Total 19

Attendance: Carrie Drovdlc, Lisa Osbourne, Veronica Ridenour, Cindy Teske, Michelle Woodham, Melanie Ault, Samantha Brill, Kim Cross, Jody Morgan, Carol Capretta, Jessica Cercone, Kara Russo, Kimber Whanger, Anne Pforsich, Lara Maleh, Phuong Hoang, Debbie Coram, Megan Troyer, Nicole Ernest.

Meeting called to order at 7:03 pm by Carrie Drovdlc.

Treasurer's Report:

- Lisa presented PTO Treasurer's report and the budget through October 31st, 2013.
- Discussion regarding Time for Kids (TFK) for grades 1 – 3. The cost is \$1201.50. These funds were earned last school year (approximately \$2,688). Several teachers have requested parents to send \$4.45 for each child for TFK. Mrs. Teske to follow up with teachers to clarify.
- Additional discussion regarding families who cannot afford TFK. PTO discussed using PTO funds to pay for those families who qualify for free breakfast. Mrs. Teske to follow up regarding the number of children and total cost to PTO.
- Fourth and fifth grades have used TFK in the past but it was financed by the school district. These grades also utilize weekly social studies. PTO discussed placing 4th and 5th grade planner funds in the 5th grade enrichment fund in the budget. Motion to approve this line item change was made by Kim Cross, seconded by Sam Brill. Approved.
- Lisa discussed current PTO budget – there was approximately \$26,000 in savings at the beginning of the school year. We expect to make approximately the same amount we use this year. Recommendation from the IS PTO and Darby HS PTO treasurers to keep approximately 10% of yearly budget in reserve.
- Request was made to use PTO funds to purchase 20 iPads and 1 cart (each cart holds 32 iPads) at a cost of \$10,630. This is in addition to the 30 iPads purchased by the school district. Motion to approve purchase of 20 iPads and 1 cart was made by Sam Brill, seconded by Kim Cross. Approved by unanimous, anonymous vote.
- Motion to approve Treasurer's Report was made by Kara Russo and Nicole Ernest. Report approved.

Secretary's Report: October 14, 2013 minutes were passed out for review. Motion to approve the minutes was made by Kimber Whanger, seconded by Debra Coram. Report approved.

Principal's Report:

- February PTO meeting will be held at the ILC and will include a tour of the facility.
- Warrior Dash was a success. Over 700 cans of food was collected for the Hilliard Food Pantry and \$80 for Son Ministry. There were over 1,000 crosses over the finish line.
- Walk-a-thon wraps up has been completed. Carrie will present details today.
- Parent-teacher conferences are scheduled for March 18th.
- Movie night will be scheduled for the second Family Fun night per students/families request. Principal's fund will be used to finance that evening.
- OAA – Results will be mailed to the school district on November 22nd and parents will receive results the following week in the mail.

Teacher's Report – 5th Grade Teachers

- Teachers discussed details of Biz Town. This activity provides 5th graders with the opportunity to learn to be an adult and several life skills including interviewing for a job, finances, etc. Several letters from the students were shared with the PTO. Parents also shared several positive comments about the event.

ISPTO Report: Meet the candidates night and elections have been completed.

Old Business:

- Walk-a-thon wrap up – Carrie presented a power-point presentation with details of the walk-a-thon. This was the most successful year with over \$23,000 earned even though fewer families participated. Carrie requested help coordinating the Walk-a-thon for next year. Assistance is needed in the following areas: 1) Obtaining & organizing sponsors 2) coordinating T-shirts and 3) coordinating prizes. Kara Russo volunteered to help with T-shirts. Carrie will send a request to PTO members for the other two items.
- Directory – Sam Brill and Kimber Whanger discussed details of the directory. It was posted on the PTO website today. It is password protected and passwords will be distributed in the near future by the classroom teachers. Anyone who is “unlisted” has parent name listed but no other information. Passwords will change annually.

Upcoming Events:

- November 14th – Conference Night
- November 27th – 29th – Thanksgiving Break
- December 4th – Late start #2
- December 6th – Winter Wonderland
- December 10th – 3rd Grade Winter Musical
- December 23rd – Jan 3rd – Holiday Break
- January 22nd – Spirit Night at Culver’s
- February 12th, Spirit Night at Flyers Pizza and Top Flight Catering to serve for Parent Teacher Conference Night

New Business

- Purchase of iPads and Cart – see above
- Market Day Pie Sale – Representative to clarify process was not present at the meeting.
- Mr. D’s Fun Tees Spirit Wear Sale – “Darby Creeker” T-shirts will be available for purchase for a fund raiser in December. More information will be sent home via student backpacks.
- Winter Wonderland – will be on December 6th from 5:30-7:30 pm. Lara Maleh is coordinating this event. Banquet dinner will include sausage and pancakes. Several activities and crafts will be available in the gym. Volunteers will be needed starting at 3:30 pm to decorate the gym and at 5:30 pm to serve dinner. Additional volunteers will be needed to hang wall paintings and help with prizes. Dinner cost is \$5 and kids can purchase tickets for 25 cents to play various games. Update will be sent this Friday via eBlast. Fliers will also be sent home via student backpacks. Recommendation was made by PTO members to budget money to this event in advance for next year.

Open Forum

Box Top – October 8th submission collected \$605 and October 30th collected \$1042.

Next meeting will be January 13th, 2014 at 7pm in the media center.

Motion to adjourn the meeting was made by Kim Cross, seconded by Kara Russo.

Meeting Adjourned at 8:24 PM.